

# Automatic Payment Transfer Form

Your Share Draft (Checking) Account comes with free online BillPay. However, if you would like us to transfer your existing payments with individual companies (utilities, mortgage, credit card, etc.), then print, complete, sign, and return this form to each company. Make additional copies of this form as necessary.

*Please note—keep copies of all documents for your personal records.*

## Payee/Company Information:

Date: \_\_\_\_\_ Name of Payee: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Instructions:

I would like to change my payment instructions for Account #: \_\_\_\_\_

Currently, you are debiting payment from my old bank account at:

Name: \_\_\_\_\_

ABA Routing #: \_\_\_\_\_ Account #: \_\_\_\_\_

As of \_\_\_\_\_ (date), please stop debiting this account and start debiting from my new account at Michigan Tech Employees Federal Credit Union (MTEFCU).

## My New Information:

New ABA Routing #: **291172682**

New MTEFCU Account #: \_\_\_\_\_

**Michigan Tech Employees Federal Credit Union**

**700 E. Sharon Ave.**

**Houghton, MI 49931**

**ABA Routing Number 291172682**

**Please send me a written confirmation of the date this change will be effective on your system.**

Sign: **X** \_\_\_\_\_  
PRIMARY ACCOUNT HOLDER (SIGN)

Print Clearly: \_\_\_\_\_  
PRIMARY ACCOUNT HOLDER (PRINT)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**(906)-482-5005**

memberservices@mtefcu.org

mtefcu.org



**MICHIGAN TECH EMPLOYEES**  
**FEDERAL CREDIT UNION**